

University for the Common Good





Our modern, self-catering accommodation consists of 100 flats and houses 660 students. Each self contained flat has six to eight bedrooms and a fully equipped kitchen. Private en-suite facilities are available in 340 rooms and most rooms are single, with only a few twin rooms.

Available in the accommodation is a mixed flat which is both male and female students sharing the communal facilities but having their own room. However we also offer a single sex flat for students with religious or personal reasons that would prefer a single sex flat either all male or all female. Each flat has a kitchen, showers and toilets, and access to a communal laundry (pay as you go). Some rooms are equipped for students with special needs/disabilities.

#### **Prices**

The rent (please see the website for the most up-to-date pricing), rent includes heating, lighting and both wired and wireless internet connection. When you receive an offer of accommodation you can accept the conditions of lease and make an advance payment of £650, providing

you have been offered an unconditional/ or conditional offer of a full-time course at Glasgow Caledonian University. Once you have agreed the contract you are legally bound to pay rent for the duration of the contract period, whether or not you remain in residence.

#### Who can apply?

All students are entitled to apply, but priority will be based on criteria such as:

- Age under 19 by September, and distance of home from Glasgow
- Or disability related needs or needs arising from a long term medical condition or impairment
- Or an international student, studying for a full year AND in your first year of study
- Or a student residing in a country outside the European Union

## When to apply

Although we would like to offer accommodation to everyone who applies to stay at Caledonian Court, there are always more applications than rooms available. Students can apply at any time if they have a conditional or unconditional place.



#### How to apply

To apply for a place at Caledonian Court you will need to contact the accommodation office and we'll send out an application form, alternatively you can download an application form and an application pack from our website: gcu.ac.uk/study/undergraduate/accommodation/howtoapply

## When will I know if I have a room in residence?

Once you apply for accommodation (this is a separate application from the one for your course at the University) if you are offered a room you will receive an offer by email. If you hear nothing by July/August, please call the accommodation office.

## **Procedure for Payment**

Rent is due in advance instalments, using the University payment system, for which you must have your own bank account in UK. International students are advised to get a reference from their bank at home, so that an account can be opened more easily in Glasgow. A reference from the accommodation office will also be required. The advance of £650 is deducted from total rent due and the balance is divided into 8 equal instalments commencing in October. Enquiries regarding other aspects of your account should be made at the accommodation office.

#### **Bedrooms and Flat Contents**

In each bedroom students are provided with a single bed, desk and study chair, bookcase, drawer unit, sink, mirror, towel rail and curtains. The communal kitchens in the flats contain a fridge/freezer, cooker, microwave, kettle, kitchen table and 6-8 chairs. The flat in general has an iron, board, vacuum cleaner, sweeping brush, mop, wall mirror and a brush and shovel. All flats have fire extinguishers and a fire blanket. Bedding packs and kitchen utensil packs are available to buy (approx £15 and £25 respectively) or you can bring your own.

## Internet and Telephone facilities

A wireless internet system is installed and University procedures must be strictly followed. Students need their own computer and the IT department will arrange to make it compatible when you register with them after matriculation. Internet is included with the cost of accommodation. There is a pay phone in each building, however most students rely on their mobiles.

#### Televisions and Television Licence's

Students may bring their own TVs however it must be in good condition and comply with the university's regulations. It is the students' own responsibility to obtain a TV licence whilst they are living in the accommodation.

#### **Car Parking and Bike Sheds**

Unless you are an essential car user, such as registered disabled, students are advised NOT to bring cars as parking is strictly limited and not guaranteed. There is currently no fee and students are not permitted to park on the main campus. On site there are also bike sheds where students can leave their bikes securely free of charge.

### **Catering**

All of the flats are self catering. However the University refectory on campus is open Monday to Friday and our Saltire Café is open everyday. On top of that a whole variety of restaurants and cafes – fast food or five star cuisine, is within a few minutes walk in the City Centre. However, many students prefer to do their own cooking to save money.

#### Mail

Any mail that arrives for the students can be collected at the security office which is open 24 hours a day.

## **Shops and Amenities**

Caledonian Court is situated in the heart of the city centre of Glasgow. This means that supermarkets such as Tesco, Sainsburys and Lidl are only a short walk from the accommodation. Supermarkets including Iceland are more than willing to deliver to Caledonian Court should you wish to do your grocery shopping online. Living in the City Centre also means easy access to Glasgow's Style Mile which includes many stores with big brand names.

## **Transport links**

Caledonian Court is in the city centre, in easy walking distance of all major routes through the city. (Buchanan Bus Station,

Underground, trains at Central Station and Queen Street Station) Glasgow International Airport is only 20 minutes by car/taxi or bus (Buchanan Bus Station). A weekly bus pass costs about £18. Traffic noise is unavoidable in the hustle and bustle of the city centre.

#### Insurance and Medical

It is up to the student to insure your own property. The University will not be liable unless there has been proven negligence. Usually your parents "home insurance policy" can be extended to cover a students belongings while living away from home as a student. Please check this out. Students must register with a local doctor while they are resident in Glasgow, you should bring your NHS medical cards. Please let us know if you have any medical condition. For general NHS information please phone free on 111.

#### **Residential Assistants**

During your stay at Caledonian Court there will be residential assistants on duty throughout the evenings that will be able to help with any problems/concerns you may have or if you would just like to talk to someone.









#### **Social Areas and Common Rooms**

Within each flat a shared kitchen is provided. This kitchen has a small dining area which is used as a social area for the residents living in that particular flat. The other common room used by the students in the accommodation is situated upstairs in the accommodation office building. This is used by all students in the accommodation and is a great social area for meeting other students living in the halls.

## **Smoking Policy**

Scotland implemented a policy of "no smoking" in all public areas in 2005. The University is a no smoking campus, including the residences.

## Cleaning

It is the student's responsibility to keep

your room and flat clean, however we have domestic staff who can give you a helping hand cleaning the communal areas during the week at an additional cost.

## **Overnight Guests**

You may have an overnight guest for 1-2 nights, your guest must be signed in at Security prior to arrival and the guest must ensure they keep this form on them at all times.

## **Second Year and Beyond**

You may reapply for accommodation the following year, you will have to complete a new application form following the same procedures as your first year. If you choose private accommodation for your 2nd year and beyond we have a list of private landlords looking for students to rent their properties.

#### Security

There is a security office which is open 24-hours a day seven days a week. All of the buildings have secured entrances with a buzzer entry system. Caledonian Court also has CCTV in operation 24 hours a day and perimeter lighting for safety. Controlled gate access at Caledonian Court is used during the evening, by using your door entry card for your block.

#### **Accommodation office**

The accommodation office is in the middle of Caledonian Court. There is an "open door" policy between 10-12 and 2-4, Monday to Friday, with appointments at other times by arrangement.

# If I change my mind and want to move out, what happens?

Your contract is legally binding for the

session of 39 weeks (unless by written agreement from the accommodation officer) so make sure you read the small print in the Conditions of Lease and understand your obligations. If you withdraw from your course, you will be charged to the date of departure plus £100 cancellation fee. If you prefer to live somewhere else once you've moved in, and you are still a student, you are responsible for rent at Caledonian Court until the vacancy is filled and your room is re-allocated, which may not happen.

Don't risk paying two rents by signing a contract for another flat. If you are in financial difficulty, talk to us - we may be able to offer you a cheaper room, or speak with one of the University funding advisers. It is also possible to find employment, depending on your course commitments and availability to work.









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For more details contact:

#### **Caledonian Court**

Accommodation Office Caledonian Court Dobbies Loan Glasgow, G4 OJF

**T:** 0141 331 3980

**E:** accommodation@gcu.ac.uk gcu.ac.uk/accommodation