# INFORMATION SHEET 2019/2020

## Key Data on the Institution

<table>
<thead>
<tr>
<th>Full legal name of Institution in English and local language</th>
<th>University of Applied Sciences Merseburg Hochschule Merseburg</th>
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</thead>
<tbody>
<tr>
<td>Erasmus ID Code</td>
<td>D Merseb02</td>
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<tr>
<td>Institution Website</td>
<td><a href="http://www.hs-merseburg.de">www.hs-merseburg.de</a></td>
</tr>
<tr>
<td>Head of Institution</td>
<td>Prof. Dr. Jörg Kirbs</td>
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<tr>
<td>Address</td>
<td>Eberhard-Leibnitz-Str. 2, 06217 Merseburg, Germany</td>
</tr>
</tbody>
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## Data on Erasmus Office

| Erasmus Institutional Coordinator (name, e-mail, tel)        | Dr. Gabi Meister  
gabi.meister@hs-merseburg.de  
Tel +49 (0)3461 462307 |
<table>
<thead>
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<tbody>
<tr>
<td>Name of the Office</td>
<td>International Office</td>
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</tbody>
</table>
| Address                                                      | Eberhard-Leibnitz-Str. 2  
G/1/023  
06217 Merseburg  
GERMANY                                                       |
| Fax                                                          | +49 (0)3461 46 2306                                              |
| Website                                                      | [https://www.hs-merseburg.de/international/](https://www.hs-merseburg.de/international/)  
[https://www.hs-merseburg.de/hochschule/einrichtungen/akademisches-auslandsamt-sprachenzentrum/](https://www.hs-merseburg.de/hochschule/einrichtungen/akademisches-auslandsamt-sprachenzentrum/) |
| Incoming/Outgoing Students Contact Person                    | Cornelia Lorenz  
cornelia.lorenz@hs-merseburg.de  
Tel. +49 (0)3461 462364 |
### Academic Issues

| **Semester Dates (including exam sessions)** | **Autumn semester:**  
October 7, 2019 – February 22, 2020  
(Orientation week: September 30, 2019 – October 2, 2019)  
**Public holidays:** October 3, October 31, January 6  
**Seasonal holidays:** December 23, 2019 – January 6, 2020  
**Summer semester:**  
April 1, 2020 – July 31, 2020  
**Public holidays:** April 10 – April 13, May 1, May 21, June 1 |
| --- | --- |
| **Application Deadline** | **Winter semester:** May 31, 2019  
**Summer semester:** November 30, 2019 |
| **Admission Procedure** | [https://www.hs-merseburg.de/international/](https://www.hs-merseburg.de/international/)  
Students need to send by e-mail the following:  
• application, signed by the student and the coordinator,  
• learning agreement, signed by the student and the coordinator,  
• transcript of records (in English) with university stamp mark |
| **Course Catalogues Website** | [https://www.hs-merseburg.de/international/](https://www.hs-merseburg.de/international/) |
| **Accommodation Contact Person** | Annette Losse  
[annette.losse@hs-merseburg.de](mailto:annette.losse@hs-merseburg.de)  
Tel. +49 (0)3461 462294 |
| **Accommodation cost/month** | single room 248 €, double room 151 € |
| **Average cost of living/month** | 400 € |
| **Language Course for Erasmus Students** | German as a Foreign Language  
English, French  
Spanish, Russian |